

PROGRAM DEVELOPMENT AND IMPLEMENTATION GUIDE
Learning into Practice to Improve Outcomes for Challenging Students

SCHOOL/AGENCY: _____
LEAD PLANNERS(S): _____

Date: _____ 200__

Program Development Topics-Choose a focus:

Performance Assessment Measures; Linking assessment to intervention; Evidence of individual and system progress.
Research-based Instructional Practices-Effective Instruction Skills; Academic curricula in Elementary/Secondary settings.
Research-based Emotional/Behavioral clinical interventions; Psychological Skills curricula; PBIS; Family involvement/support and Cultural considerations; Autism Spectrum Disorders; Professional development-Coaching;

PROGRAM COMPONENT FOCUS: (from above) _____

General Goal: ___to serve existing students more successfully
 ___to serve more students with existing resources
 ___to serve more students with added resources

1. Who Needs To Know and How Will They Be Informed?

- ___ Central Office Administrators
- ___ Principals
- ___ Teachers
- ___ Colleagues
- ___ Other Agencies
- ___ Parents
- ___ Other

2. Needs and/or Issues of Concern

___ Evidence or existing data to support need to program development

___ What additional data is needed?

___ Priority: rank order of needs

3. Program Improvement Goals

- 1.
- 2.
- 3.

4. Existing Strengths To Build Upon:

What can we do with existing resources?

How will this impact immediate and long term goals?

(over)

6. Barriers That Need To Be Addressed.

7. What New Resources Will Be Required?

Curriculum Materials

Training Materials

Trainers

Other Personnel

Other

How will these impact immediate and long-term goals?

8. Specific Short-term Objectives: Steps Toward Achieving Goals

- 1.
- 2.
- 3.

9. Plan for Transfer and Maintenance

10. Plan to Monitor and Evaluate the Program

What Data Will Be Collected?

How Often?

How Will It Be Analyzed or Summarized?

Report to Administrators

11. Primary Focus of Recommendations:

Personnel Training Curriculum Interventions Materials Time/schedules

12. Activities to Do/Decisions to Make:

Timelines